

Credit

- Eighteen OPI renewal units will be available.
- Two MSU graduate credits (SPED 582 - Issues in Supervision) will be available on site for an additional fee of \$300.

Registration

- Enrollment is limited so send in your form today!
- Registrations before July 28:
\$75 (Individual) • \$60 (Each Team Member -
A team must be at least two personnel from the same district.)
- Registrations after July 28:
\$90 (Individual) • \$75 (Each Team Member)
- There will be no refunds on cancelled registrations

Meals - Meals will be on your own; snacks and beverages will be provided during breaks and in the mornings.

Lodging - Blocks of sleeping rooms have been reserved at the following hotels. Please state that you are with the OPI Mentor Institute in order to receive the published rate.

Boothill Inn and Suites

242 E Airport Road, Billings
(406) 245-2000
\$91.00 + tax
www.boothillinn.com/
Rooms blocked until
July 21, 2008

Hilltop Inn

1116 N. 28th Street, Billings
(406) 245-5000
\$60.00 + tax
www.riverstoneinns.com
Rooms blocked until
July 28, 2008

Daily Schedule:

Tuesday, August 12

7:30 a.m. – 8:30 a.m. – Registration
8:30 a.m. – 9:00 a.m. – Welcome
9:00 a.m. – Sessions begin
12:00 p.m. – 1:15 p.m. – Lunch on your own
1:15 p.m. – Session resumes
4:30 p.m. – Adjourn for the day

Wednesday, August 13

8:30 a.m. – Sessions begin
12:00p.m. – 1:15 p.m. – Lunch on your own
1:15 p.m. – Sessions resume
4:30 p.m. – Adjourn for the day

Thursday, August 14

8:00 a.m. – Sessions begin
12:30 p.m. – Travel Home Safely

Contact Information:

- For questions about the Institute, contact Nikki Sandve, OPI, at (406) 444-0299 or nsandve@mt.gov.
- Institute support is provided by CSPD Region III. For questions regarding registration, contact them at (406) 657-2072 or dmiller@msubillings.edu.

 Montana Office of Public Instruction
PO Box 202501
Helena, MT 59620-2501

Montana Mentor Institute 2008

**The Art and Science of
Teacher Mentoring**

August 12-14, 2008

**MSU-Billings,
Student Union Building
Billings, Montana**

An institute sponsored by:

OPI ESEA, Title I - Part A Program,

**Montana's State Personnel
Development Grant,**

OPI ESEA, Title II Part A State-Level Activities,

**Comprehensive System of Personnel
Development (CSPD) Region III,**

MEA-MFT


Montana Office of Public Instruction
Linda McCulloch, Superintendent
www.opi.mt.gov


Public Schools, Public Service

What is the purpose of the Montana Mentor Institute?

- Develop teachers as high-quality teacher mentors.
- Promote mentoring programs as a tool for increased student achievement and enhanced teacher retention.

The Montana Mentor Institute is designed for teacher administrators, and school improvement teams who have established teacher mentor programs and would like additional mentor skill training, or teams who are interested in creating a mentor program.

Come and learn:

- Practical tools for mentoring new teachers in improving their instructional practice;
- Increased expertise in professional problem-solving processes;
- Best practices for teacher mentor programs; and
- How Montana school districts are implementing teacher mentor programs.

Participants will learn a continuum of interaction with new teachers, from consulting (sharing expertise and providing technical assistance) to collaboration (shared planning and problem-solving) to coaching (non-judgmental interaction which supports reflection and develops professional capacities).

Through presentation, differentiated practice, small and full-group interaction, and self-assessment, participants will refine and enhance their knowledge and skills on working with new teachers and colleagues.

Barbara Lawson, M.Ed. is an international consultant, presenting workshops and seminars in learning-focused conversations for mentors, teacher leaders and instructional supervisors. Most recently, Barbara has served as the Instructional Specialist for the Washington Education Association. Her 35 years of educational experience includes teaching in a rural K-8 school, a suburban junior high school and urban high school, as well as at the university level working as a staff development director.

The Office of Public Instruction is committed to equal employment opportunity and non-discriminatory access to all our programs and services. For information or file a complaint, contact the OPI Title IX/EEO Coordinator at (406) 444-2673 or opipersonnel@mt.gov.

Montana Mentor Institute 2008
The Art and Science of Teacher Mentoring
August 12-14, 2008
MSU-Billings, Student Union Building, Billings, Montana

Personal Information

Name _____
Home Address _____ City/State/ZIP _____
School _____ Position _____
Home Phone _____
Work Phone _____
E-mail _____ (Registration confirmations will be sent by e-mail ONLY.)

Will you be attending with a team? Yes No
If yes, please list the team members' names and positions. (NOTE: Each team member still needs to send in a registration form.)

Name _____	Position _____
Name _____	Position _____
Name _____	Position _____
Name _____	Position _____

I require special provisions in order to attend the institute.
Please List _____

Registration Information

I will be taking the Institute for graduate credit. (Sign-up and pay fee on-site.)

Please check:

Early (before July 28) Individual Registration: \$75
Early (before July 28) Team Registration: \$60
Late (after July 28) Individual Registration: \$90
Late (after July 28) Team Registration: \$75
Total Due: \$ _____

Payment Information

I am part of an OPI-sponsored mentor project; please bill the appropriate party. Mentor Code _____
Check or money order enclosed, payable to MSU
Charge the following MC, Visa, Discover _____ / _____
Card # _____ Exp. _____

Bill the following institution.
Institution Name _____
Address _____
City/State/ZIP _____
Contact Name _____
PO # _____

Return Registration Form and Payment to:

Region III CSPD Attn: Jeannette • MCD/MSU-B • 1500 University Drive, Billings MT 59101 • (406) 657-2312 • Fax (406) 657-2313

